

Date _____

ROUTING AND TRANSMITTAL SLIP

Approved For Release 2006/02/07 : CIA-RDP84B00890R000300080116-1

TO: (Name, office symbol, room number, building, Agency/Post)

	Initials	Date
1. ADDA	<i>AV</i>	3-17
2. EO/DDA	<i>WJ</i>	18 MAR 1981
3. REGISTRY For Filing		
4.		
5.		

Action	File	Note and Return
Approval	For Clearance	Per Conversation
As Requested	For Correction	Prepare Reply
Circulate	For Your Information	See Me
Comment	Investigate	Signature
Coordination	Justify	

REMARKS

Bill,

Under the new system, ES will notify us of meetings and we are to respond directly to Mr. Gates' office. His secretary informed me this morning that negative responses can be handled by telephone. I have advised them this date of a negative response to the attached, as we discussed.

TEW

DO NOT use this form as a RECORD of approvals, concurrences, disposals, clearances, and similar actions

FROM: (Name, org. symbol, Agency/Post)	Room No.—Bldg.
<div style="border: 1px solid black; width: 150px; height: 20px; margin: 5px 0;"></div>	
Acting Executive Officer	Phone No.

5041-102

OPTIONAL FORM 41 (Rev. 7-76)

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U.S. GPO: 1978-0-261-847-3354

FORM 41 OF 101-1-206

STAT

DDA
Executive Registry
81-6448/5

DD/A Registry
81-0676

16 March 1981

DD/A REGISTRY

FILE: *meetings*

MEMORANDUM FOR: See Distribution

SUBJECT : DCI Meeting with Secretary of State Haig,
Friday, 20 March 1981

1. The Director plans to have a breakfast meeting with Secretary Haig on Friday, 20 March, at 0745. It is requested that any suggestions you may have for possible topics to be raised by the Director be furnished to Robert Gates, Director, DCI/DDCI Executive Staff, by 1200 hours 19 March in order to forward these topics to the Director for his consideration. A negative response would also be appreciated.

2. Where appropriate, please prepare succinct talking points on a separate piece of paper to cover any backup material you forward.

[Redacted Signature Box]

B. C. Evans
Executive Secretary

STAT

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